

Mere Town Council

TOWN CLERK - MRS. L. C. WOOD

Minutes of the the **ANNUAL TOWN COUNCIL MEETING** held on Monday, 14th May 2018 at 7.30 p.m. in The Andy Young Pavilion, Springfield Road, Mere.

Present: Councillors J. Jordan (Chairman), Mrs. K. Symonds (Vice-Chairman), A. Colman, P. Coward, R. Coward, C. Hazzard, R. Hill, G. Ings, G. Jeans, E. Mitchell, B. Norris & Mrs. L. Traves

Also: 7 members of the public

137. To elect Chairman of Mere Town Council for 2018/19 and to receive the Chairman's Declaration of Acceptance of Office

Cllr. John Jordan was re-elected as Chairman for the ensuing year on proposal made by Cllr. Hazzard, seconded by Cllr. Jeans and carried with a unanimous vote.

138. To elect Vice-Chairman of Mere Town Council for 2018/19 and to receive the Vice-Chairman's Declaration of Acceptance of Office.

Cllr. Mrs. Traves nominated Cllr. Mrs. Symonds for re-election as Vice-Chairman for the ensuing year and this nomination was seconded by Cllr. Jordan. However, before a vote was taken, Cllr. Mrs. Symonds stated that she agreed to be Vice-Chairman last year because there was no-one else willing to take office, and she did point out, at that time, that she would not be willing to stand as Chairman in the future. Cllr. Mrs. Symonds said that her position on this has not changed so although she would be willing to take office as Vice-Chairman for another year, she will not stand as Chairman next year nor will she be prepared to find a replacement. Cllr. Hazzard said that he thought Cllr. Mrs. Symonds had done a wonderful job as Vice-Chairman but pointed out that the situation could cause a problem this time next year. Cllr. Mrs. Symonds said that she was aware that she was bucking the system and said that she would be very happy to nominate someone else as Vice-Chairman if anyone was willing. There being no other nominations, the Chairman said that he appreciated the problem but felt that Cllr. Mrs. Symonds had been very supportive this year. Cllr. Mrs. Symonds was re-elected as Vice-Chairman for the ensuing year with a unanimous vote of support.

139. To receive declarations of interest from members and to consider requests for new DPI dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Mere Town Council Code of Conduct for Members and by the Localism Act 2011.

- Cllr. Jeans declared a personal interest in Minute Ref: 153b) and said that he would make a statement during the public session but would leave the meeting when the council discussed the matter.

Public Session

The Chairman will re-convene the Town Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

Due to GDPR it is now considered good practice not to identify members of the public by name within these Minutes.

The President of Mere & District Chamber of Trade spoke about the Appeal for the Gillingham Corner Development, the Chamber's view that the town needs employment opportunities and industrial facilities before new housing and a new Facebook Group named "Women in Business in Mere" WiBiM which provides support for women working from home or running small businesses.

A member of the public spoke about the problem of dog fouling and said that there had been a particular problem on the bridleway leading from Old Hollow to Downside Close. He said that he would be prepared to contribute £20 towards a CCTV camera which could be used to make an example of one or two perpetrators.

Speaking in the public session, as a member of the public, Cllr. Jeans said that he wanted to clarify a point that had been made in a letter to councillors being discussed under agenda item 19b) this evening. He wanted to clarify that, with regard to bullet point number two, the vehicular access on the southeast corner of the Salisbury Street Car Park is not for sale. The other issue that Cllr. Jeans wanted to bring up was that the original plans for the surgery extension seemed to be taking up a lot of car parking spaces by the creation of a new entrance but he felt

that there would be another way to create a new entrance without losing so many car parking spaces. There was also some concern that the existing building may become surplus to requirements because of the small rooms and he did not want to see a scenario where the surgery was extended and then part of the building or the whole building becomes unfit for purpose due to the small rooms. Cllr. Jeans said that Wiltshire Council had yet made no effort to remove the kerbs that acted as safety buffers for the old recycling skips but he was wondering, if these could be removed, whether one or two of those spaces could be allocated to the doctors so that, if a doctor is sent out on an emergency, he or she has got an allocated parking space when they get back.

Cllr. Norris said he wanted to thank all the volunteer members of the public that participated in the litter pick and would like the Town Council to write to them.

The Chairman said how nice the spring tulips looked in the floral tubs and displays around the town.

Cllr. Hazzard asked if the Town Council could think about ways in which to liven up the Annual Town Meeting. He felt that the format needed to be changed in order to try and encourage more people to come.

Meeting re-convened

Apologies for absence received from Cllrs. R. Coward, Mrs. J. Hurd, A. Mead & R. Sims

140. Minutes – Subject to the following amendment of Minute 129b)Cllr. Jeans also reported that Wiltshire Council had made a recommendation to the Boundary Committee for 98 councillors (the same as existing) as part of the electoral boundary review consultation..... RESOLVED to approve Minutes of Parish Council meeting held on Monday, 9th April 2018 on proposal made by Cllr. Jordan, seconded by Cllr. Mrs. Traves and carried with a unanimous vote of those present.

141. To approve and adopt the Standing Orders for Mere Town Council

This was undertaken at the PC meeting held on 8 January 2018 (Minute 100b)

142. To approve and adopt the Financial Regulations for Mere Town Council

This was undertaken at the PC meeting held on 8 January 2018 (Minute 100b)

143. Internal Audit

- **To appoint/re-appoint an Internal Auditor** – it was unanimously agreed that Mrs. Mary White should be re-appointed as Internal Auditor for the ensuing year subject to her being happy to continue.
- **To consider the effectiveness of the Internal Audit** – the Clerk confirmed that this had been reviewed at a Risk Management meeting held on 14th March 2018 the Minutes of which were approved by the Town Council during the April 2018 meeting (see Minute 133c)

144. To review Committee Structure and to appoint members, decide terms of reference etc. - it was agreed that the Town Council would continue with the present arrangement of having an Annual Budget Committee + Staffing Panel & Appeals Committee with members drafted near to the meeting and an ad-hoc structure of Working Groups as and when considered necessary and required.

145. To appoint/re-appoint representatives to outside bodies/organisations:

Organisation	2017/18 Representative	2018/19 Representative
Youth Club, Seeds4Success, CAYPIG (Community Area Young People)	Cllrs. C. Hazzard, B. Norris, R. Coward & possibly Mr. N. Beale (if interested)	Cllrs. C. Hazzard, B. Norris & R. Coward.
Cricket Club	Cllr. G. Ings	Cllr. G. Ings
Health & Community Care	Cllr. R. Hill	Cllr. R. Hill
Tennis Club	Cllr. G. Jeans	Cllr. G. jeans
Football Club	Cllr. G. Ings	Cllr. G. Ings
Public Transport	Cllr. R. Sims	Cllr. R. Sims
Mere & District Linkscheme	Mrs. Adrienne Howell	Mrs. Adrienne Howell
Museum Committee	Cllrs. R. Hill, Mrs. Hurd & Mrs. K. Symonds	Cllrs. R. Hill, Mrs. Hurd & Mrs. K. Symonds

Footpaths & Rights of Way	Mr. Peter Button, Cllr. Jordan & Cllr. Mead	Cllr. Jordan & Cllr. Mead
Chamber of Trade	Chairman & Cllr. A. Colman	Chairman & Cllr. A. Colman
Friends of Mere Museum	Cllr. Mrs. Hurd	Cllr. J. Jordan
School Governor	Cllrs. Hazzard & J. Jordan	Cllr. C. Hazzard
Mere Bowling Club	Cllr. B. Norris	Cllr. B. Norris
Carnival Committee	Cllrs. Hazzard, Jordan & Mead.	Cllr. J. Jordan
Area Board	Chairman & Vice-Chairman	Chairman & Vice-Chairman
Mere Film Shows	Mrs. Mary White	Mrs. Rosie Jordan-Barr
Rivers Group	Cllrs. B. Norris & Mrs. K. Symonds	Cllrs. B. Norris & Mrs. K. Symonds

146. To appoint/re-appoint Trustees for Forest Charities -the Clerk informed members that there were 6 nominative trustees (4 from Mere Town Council and 2 from Zeals Parish Council) and a further 2 co-opted trustees (appointed by existing trustees). Our four trustees do not have to be Town Councillors but need to be appointed by the Town Council. The only obligation of the Forest Charity to the Town Council is to present the annual accounts. There are three charities - the Forest Charity has 100 acres of land and a farmhouse. The allotment charity has a 20 acre field at Horsington Lane (near Hincks Mill) and the United Charities which have very small assets in Zeals. Members agreed that the four nominative trustees from the Town Council should be Mrs. Myrene Coward, Cllr. Rodney Coward, Cllr. George Jeans and Cllr. Eric Mitchell.

147. To appoint members, including the Chairman, to serve on the Staffing Panel & Appeals Committee– it was agreed that the Chairman and Vice-Chairman + Cllrs. G. Jeans, Mrs. L. Traves, A. Colman & B. Norris would serve on the Staffing Panel & Appeals Committee for the ensuing year. The Chairman apologised that not all these members were included in the interview panel held for the groundsman in October last year but pointed out that it would not have been practical to have all members present at an interview although it may be necessary to have a larger number of members should an appeal or practical problem arise.

148. To consider bank accounts & signatory arrangements - it was agreed that the existing bank accounts should remain extant and that signatories should be amended to: any two signatories of the following councillors – Chairman, Vice-Chairman, C. Hazzard, R. Hill, G. Jeans and E. Mitchell. (The Clerk to be given authority to arrange transfers between the Council's accounts and to carry out payments from the Imprest Account for PAYE and wages electronically). The Chairman explained that there is an element of complexity involved in changing signatories for the bank accounts.

149. To review the Council's insurance policy and discuss/decide on alterations (deferred until later in the meeting – see Minute 156c).

150. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year - – it was agreed that the Town Council meetings would continue to be held on the first Monday of every month unless it is a bank holiday, in which case the Town Council will meet on the following Monday. The Town Council does not have a scheduled monthly meeting in August. Meetings will start at 7.30 p.m.

151. Matters Arising from last meeting

a) Residents traffic proposals for The Lynch/Water Street (Minute No. 128a) – The Chairman explained that this item had been raised on the agenda at the Community Area Transport Group (CATG) meeting held on 9th May which he had attended. Cllr. Sims and Cllr. Jeans were also in attendance at the meeting. Julie Watts, the Principal Highways Engineer confirmed that a width restriction can be very effective in deterring HGVs, providing that the highway fits the criteria. She said that they could ask Atkins to carry out a feasibility study to see if the criteria was met and what the costs would be but that the feasibility study would cost in the region of £8,000 - £10,000. The CATG meeting pointed out that they only had funding for the current 5 priority schemes and that it was likely to be some time before these were completed and new schemes came forward for consideration as priorities. The Chairman summed up by saying that although the possibility of providing a width restriction for The Lynch was not ruled out and that the scheme was now in the list, it looked like it might be some time before it would be given further consideration.

b) Centenary of the end of the First World War (Battle's Over – a Nation's Tribute) – report from working group (Minute No. 128b) – The Chairman reported that the working group had met and a majority agreement had been reached – the group will make 49 (the number of WW1 Servicemen of Mere) of the rifle & hat silhouettes, these will be marked with the names & details of the servicemen, distributed and positioned on streets around the town where the servicemen had lived. The week before 11th November, the silhouettes will be brought together and placed in Jubilee Gardens. We would also like to make The Square appealing and we are very pleased to hear that the War Memorial is now going to be refurbished in June. The Clerk asked for clarification as to whether or not she had to seek permission to place the poppies on lamp-posts but it was agreed that this was not necessary as they would be placed on gutter pipes and gates of private dwellings instead. The Vicar asked if the Church could be involved in these plans.

c) Anniversary of Mere Clock Tower – to discuss arrangements for road closures, events & sponsorship (Minute No. 128c) – Cllr. Hazzard reported that the event will take place on Thursday, 19th July and the plan is to meet at the Clock Tower where the vicar will give a formal welcome, followed by an art competition and photographic exhibition and competition in the Grove Building. He hoped that the drama group members might come along dressed in period costume. Cllr. Hazzard confirmed that local businesses had been very supportive in donating sponsorship for the art competition prizes.

d) Submission to South West Wiltshire Area Board for grant towards Speed Indicator Device (SID) (Minute No. 133e) – further to the request to investigate a cheaper model SID, the Clerk said that they had now approached the company from Fordingbridge who supplied the SID for Hindon. The Clerk read out a number of options/variations and prices. RESOLVED to purchase the SMILEY/MISERABLE face option with bracket system, post and delivery at £1747. After utilising the SWW Area Board Grant of £1500, this would leave the Town Council with a shortfall of £247.00.

***e) Wiltshire Councils' consultation on the closure of Outdoor Education Centres (Braeside & Oxenwood) – (Minute No. 129b)** – The Clerk said that she had raised this on the agenda following the report given by Cllr. Jeans at last month's meeting. The report suggested that Jaki Farrell from Seeds4Success was campaigning to keep Oxenwood Outdoor Education Centre (OEC) open but, after speaking to Jaki, the Clerk said that she was not aware that Seeds4Success were campaigning to keep it open as it was their understanding that the decision had been made and there was no consultation. Cllr. Jeans said that Wiltshire Council's Cabinet had allegedly made a decision to close the two Outdoor Education Centres behind closed doors but, following objections to this, they were now going out to public consultation. Cllr. Jeans said that he had spoken to Jaki from Seeds4Success who had confirmed that the closure of Oxenwood OEC would be a loss to them as they have used it in the past and would like to continue using it. Jaki had reported that she would be making an objection and would like the Town Council's support to keep Oxenwood OEC open. RESOLVED to write to Wiltshire Council to say that the Town Council would like Oxenwood OEC to remain open for use by youth groups such as Seeds4Success, on proposal made by Cllr. Jordan, seconded by Cllr. Norris and carried with a unanimous vote.

152. Reports & Consultations

a) Neighbourhood Policing Report - None

b) Wiltshire Councillor's Report - None

153. Planning

a) Applications: (All applications can be viewed on Wiltshire Council's website

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx> – and type in the relevant application number)

Application Ref: 18/03780/FUL

Application for: Full Planning

Proposal: Demolition of existing three bedroom bungalow and construction of a four bedroom two storey dwelling with integral garage.

At: Shearstone, Southbrook, Mere. BA12 6BG

RESOLVED to recommend approval of the above application on proposal made by Cllr. P. Coward, seconded by Cllr. Mrs. Traves and carried with a majority vote in favour (9 for and 2 abstentions). In order not to compromise his position as Wiltshire Councillor, Cllr. Jeans abstained from discussion or voting.

Application Ref: 18/03921/TCA

Application for: Trees in Conservation Area
Proposal: Fell 1 Ornamental Cherry Tree and 1 Rowan
At: 10 Church Street, Mere. BA12 6DS

RESOLVED to recommend approval of the above application on proposal made by Cllr. Mrs. Traves, seconded by Cllr. Colman and carried with a unanimous vote in favour.

Application Ref: 18/00405/FUL (Amended)
Application for: Full Planning
Proposal: Conversion of existing bank to create 3 no. X1 bed and 1 no. X 2 bed flat with parking.
At: Lloyds Bank Plc, The Square, Mere. BA12 6DP

(Please note that the Town Council has already responded to this amended planning application) The Clerk informed those present that this is the second amendment which changes the application from 3 X 2 bed flats and 1 X 1 bed flat to 3 X 1 bed flats and 1 X 2 bed flat. Unfortunately, the consultation period for the amended plans ended on 4th May but members had given an electronic mandate to the Clerk to respond to say that the amendments have not alleviated the concerns of the Town Council and therefore their previous objection still stands. Cllr. Jeans said that he had asked for this application to be called into committee and he would appreciate it if members of the Town Council could attend the committee meeting because he wanted members of the Town Council to explain that the objection was in relation to the lack of off-road parking and not in relation to the principal of one-bed flats.

Application Ref: 18/01317/LBC
Application for: Listed Building Consent
Proposal: Proposed to install a ground floor WC and lobby within the existing kitchen area, which will be created with timber stud partitions minimally fixed. Existing modern external door replaced with a stable split type door opening outwards.
At: The Chantry, Church Street, Mere. BA12 6DS

RESOLVED to recommend approval of the above application on proposal made by Cllr. Jordan, seconded by Cllr. Mrs. Symonds and carried with a majority vote in favour. In order not to compromise his position as Wiltshire Councillor, Cllr. Jeans abstained from discussion or voting.

Application Ref: 18/03604/FUL
Application for: Full Planning
Proposal: Single storey rear and side extension
At: Quercus House, 24 Oak Lane, Mere. BA12 6FJ

RESOLVED to recommend approval of the above application on proposal made by Cllr. Mrs. Traves, seconded by Cllr. P. Coward and carried with a majority vote in favour. In order not to compromise his position as Wiltshire Councillor, Cllr. Jeans abstained from discussion or voting.

***b) Proposals with regard to Mere Surgery expansion & Salisbury Street Car Park (see attachment)** –Cllr. Jeans had declared a personal interest in this matter and left the room whilst the matter was discussed. With reference to the report prepared by the Chairman, Vice-Chairman & Clerk, the Chairman explained that he had felt it was important to try and move things forward and work with the Mere Surgery in a proactive way rather than a reactive way. He had assessed the car parking in and around the town and discussed, with the vicar, the possibility of using a bit of space in the Vicarage field at Angel Lane for informal parking, perhaps for the use of employees working in the town. There would need to be a lease, legal fees and costs to do this and it would likely require planning permission and permission from the Highways Authority. We also spent some time today in the car park and it seems to be working much better now that the new line markings have been carried out. Cllr. Mrs. Traves said that she understood that the issue of expanding or relocating the Doctors Surgery was an emotive issue but she understood, from the last time that the Town Council discussed this, that the Town Council was opposed to giving up too much of the car parking spaces in the car park and she also understood, from talking to the Doctors,

that an extension of the surgery is not going to give them enough space. Cllr. Colman said that, from looking at the plans, the Doctors Surgery wanted 6 consulting rooms and that the regulations stated that there needed to be 5 car parking spaces per consulting room. Cllr. Mrs. Symonds said that there have been no additional plans submitted by the Doctors since the last planning application was withdrawn. However, she felt that the Council should be making a proposal to the Doctors by informing them what space the Council was prepared to surrender for their extension and then they can tailor their extension plans around our proposal. Cllr. Mitchell said that the Town Council was opposed to giving over car parking spaces a few months ago and doesn't see why we are considering it again, especially as new development in the town is going to cause the car park to become congested again in the near future. Cllr. P. Coward said that he understood that the existing surgery has some kind of tie or covenant relating to it and therefore there is no value in surrendering the current surgery and therefore they are tied to the building. He wondered if the Doctors had tried to change the covenant. Cllr. Hill said that surely it was up to the doctors to come up with an alternative plan, be more inventive with their plans and more frugal with their land. Cllr. Hazzard said that he thought it was a shame that the issues of providing more car parking for the town centre had been linked with the expansion of the Doctors surgery as he thought it would be a help to the Tea Rooms and pubs in the town if parking in The Square could be alleviated and extra parking provision, especially for staff wanting to park all day, could be found nearby. Cllr. P. Coward said that he was in favour of separating these issues and considering extra parking for the town centre as a stand-alone issue but he also wondered whether the Town Council could not provide this extra parking in the cemetery car park. The Chairman proposed that the Town Council should look at providing additional parking and follow up informal discussions that have been held with the vicar to utilise part of the field for car parking with a view to finding out what would be involved and the legal position. Proposal seconded by Cllr. Mrs. Symonds and carried with a unanimous vote of those present. (Cllr. Jeans was not in the meeting room at the time of discussion or voting).

***c) Guidance for Parish & Town Councils on receiving and the use of CIL funds** – members noted the information which had been distributed to members prior to the meeting. The Clerk confirmed that to date, no CIL funds had been received.

d) Ref: Planning Application 16/12217/OUT - Appeal process for Appeal by Richborough Estates for Outline Planning to develop land at Castle Street, Mere

- I. Town Council's involvement
- II. CPRE's representation & request for financial support

The Chairman pointed out that the Clerk had provided an electronic link to the Appeal documents on the Wiltshire Planning portal and said he hoped the Councillors had had a chance to read through them. The Chairman read out a draft statement which he said he would present at the Inquiry which starts tomorrow. The draft statement was unanimously approved. The Chairman also pointed out that the CPRE had engaged a consultant with particular expertise in landscapes and LVIA's to give evidence to the public inquiry as they considered this to be an extremely important case that could set a precedent for other greenfield developments outside the settlement boundary of Mere and elsewhere. The cost to the CPRE would be between £5000 and £7,500 depending on the number of days their consultant appears at the public enquiry and the CPRE said that this would leave their reserves very low at a time when they may well want to contest other damaging applications and so they were wondering whether or not Mere Town Council might be prepared to contribute to the cost of the consultant. Members felt that as they had not allocated any funds towards this, they were not in a position to provide financial support. Cllr. Jeans urged councillors to submit expense claims in relation to mileage necessary to attend the Public Inquiry at 46p per mile.

154. Highways, Rivers, Footpaths, Traffic & Transport

a) Highway & footpath issues for Parish Steward & street lighting faults – it was noted that the Parish Steward service would resume in June.

***b) Highways Newsletter – May 2018** – the Chairman said he had noted the information within regarding the introduction of a town discretionary gully service and said that he hoped this could be used for the gully outside The George which has grass growing out of it.

***c) Report on Local Area Highways Meeting 1.5.18** – The Clerk had attended this meeting and prepared a report which was distributed to members prior to the meeting.

155. Buildings, Open Spaces, Play Areas, Sports Grounds, Allotments & Cemeteries

***a) Report on AGM of Mere Boules & Croquet Club** – Cllr. Mrs. Symonds had attended this meeting, held on 11th April 2018, and had prepared a report which was distributed to members prior to the meeting.

156. Finance, Policy & Resources

***a) Payments** – RESOLVED to approve payments set out in payment schedule attached on proposal made by Cllr. Colman, seconded by Cllr. Mrs. Symonds and carried with a unanimous vote.

b) To approve S.137 payments for 2018/19 financial year (as listed in payment schedule) – the Clerk pointed out that although these had been allocated within the budget provision, it needed to be clearly minuted that Under Section 137 of the Local Government Act 1972, Mere Town Council had agreed to use its discretionary powers to award grants to local groups or organisations for “purposes, which may bring a direct benefit to the area or any part of it for some or all the inhabitants”. RESOLVED that the S.137 payments listed in the payment schedule met the criteria defined in S.137 and were officially approved.

c) Quotations for Insurance renewal – the Clerk pointed out that an insurance review was considered at the Risk Assessment meeting held in March where it was noted that a comprehensive assessment of insurance needs had taken place in 2016, which included the re-valuation of buildings etc. The Town Council had signed up to a long-term agreement with Hiscox (through Came & Co – our insurance brokers) and this agreement expires on 31.5.2019. They have quoted us £3728.47 for the renewal of our Local Council Scheme (last year we paid £3585.07) – both their quote and our sums insurances have risen by 4% (index linked). The Clerk wanted members to be aware of certain points:

- The Town Council’s machinery & equipment (excluding Mitsubish & Tractor which are insured separately under Motor Insurance) are insured for a value of £17,705.82 – the asset valuation being £17,158.53
- Litter bins, storage containers, seats & benches and all play equipment (including skate park) & Multi Use Games Area is not insured for accidental damage although public liability insurance is provided for all our assets.
- General contents of the office and Andy Young Pavilion are insured for £5798.15 and asset valuation is below that at £4583.12
- Community Assets (buildings) are insured for a combined total of £905,520.35, although the asset register valuation is much higher at £1,235186.59. However, there are a number of items within this that are not insured i.e. land, cemetery walls, railings & pillars, new cemetery, open spaces, play areas, bowling green, changing rooms, croquet club, band hut.

Members noted this information and RESOLVED to renew the Council’s insurance, as per the three year agreement terms, with Hiscox on proposal made by Cllr. Hazzard, seconded by Cllr. Coward and carried with a unanimous vote.

***d) Draft GDPR Policy documents (work in progress)** – The Clerk had distributed an Action Plan and draft documents to members for consideration. Cllr. Colman asked when letters were being sent out to cover Article 6 and whether or not the Town Council was yet registered as Data Controllers with the Information Commission Office. The Clerk responded that none of the above had yet been actioned, but she had been advised by the Society of Local Council Clerks & National Association of Local Councils that there was nothing to panic about if things were not all in place by 25th May and that the ICO had given reassurances that they just wanted to make sure that Town & Parish Councils were aware of the changes and were taking steps to put measures in place. The Clerk confirmed that work would be ongoing and more documents would be supplied to members over the course of the next few months.

157. General Items & Consultations

***a) Localism Act 2011** – Standards – Government Consultation on Local Government Ethical Standards – members noted the information which had been distributed to them prior to the meeting.

158. Forthcoming meetings/events

a) Invitation to attend the CPRE (Campaign to Protect Rural England) Wiltshire 2018 AGM – Sarum College, Salisbury – Monday, 18th June at 13.30 (Admission Free, afternoon tea at a cost of £10 per person)

Note: Members are reminded that the Town Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.