

Mere Town Council



TOWN CLERK - MRS. L. C. WOOD

Duchy Manor,
Springfield Road,
Mere
Warminster,
Wiltshire
BA12 6EW

Phone: 01747 860701

e-mail: lindseywood@merewilts.org

www.merewilts.org

29th August 2019

Dear Councillors,

Your attendance is requested for a meeting of the Town Council to be held on Monday, 2nd September 2019 at 7.30 p.m. in The Andy Young Pavilion, Springfield Road, Mere, BA12 6EW

Yours sincerely,

Lindsey Wood,
Town Clerk.

AGENDA

1. Public Session

The Chairman will convene the Town Council meeting after the public session (please note that once the meeting has been convened members of the public are no longer permitted to speak unless invited to do so by the Chairman).

Please Note: By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The meeting may also be recorded by the press or members of the public. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

2. To receive apologies for absence

3. To receive declarations of interest from members and to consider requests for new DPI dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Mere Town Council Code of Conduct for Members and by the Localism Act 2011.

4. Minutes – to approve Minutes of Town Council meeting held on Monday, 1st July 2019 and Minutes of Town Council meeting held on Monday, 12th August 2019.

5. Matters Arising

a) Local Government Boundary Review – update

6. Reports & Consultations

*a) Neighbourhood Policing Report (report attached)

b) County Councillor's report

7. Planning

a) Applications: (All applications can be viewed on Wiltshire Council's website <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx> – and type in the relevant application number)

Application Ref: 19/07759/FUL
Application for: Full Planning
Proposal: Demolish outbuilding and redundant chimney, new single storey dining room extension and first floor en-suite bathroom and convert attic as study room.
At: The Malt House, Castle street, Mere. BA12 6JE

b) Invitation to Wiltshire Local Plan Review Consultation Events – September/October 2019

8. Highways, Rivers, Footpaths, Traffic & Transport

- *a) New gully emptying service
- b) Dropped kerbs in Clements Lane

9. Buildings, Open Spaces, Play Areas, Sports Grounds, Allotments & Cemeteries

- a) Model Railway Club (old Band Hut) request for £750 for refurbishment work to toilet and new exterior door.
- b) To set policy for flying flag at half-mast on Castle Hill
- c) Car Park at Wellhead Allotments
- d) Abandoned car on car park at Wellhead Allotments
- e) Request for shed on allotment at Southbrook (size of shed falls outside Clerks delegated authority)

10. Finance, Policy & Resources

- *a) Payments – to approve payments set out in payment schedules attached
- *b) Report on town enhancement jobs identified by staff (report attached)
- c) Quotations for Chartered Surveyors to carry out property valuations.
- *d) Childrens Funeral Fund

11. General Items & Consultations/Briefing Notes

- a) Nominations for Community First AGM Awards
- *b) Community Governance Review – expressions of interest sought from parishes
- c) Licensing Act 2003. Statement of Licensing Policy. Draft for Consultation. See email from Carla Adkins 17.7.19 (replied to say we wouldn't be considering it in time for consultation deadline).

***Briefing Notes:**

- Briefing Note No. 19-019 – Polling District and Polling Place Review Consultation
- Briefing Note No. 19-020 – Wiltshire Council achieves top marks for work with children and families
- Briefing Note No. 19-021 – Proposal to increase Downland School Capacity
- Briefing Note No. 19-022 – Wiltshire Housing Land Supply
- Briefing Note No. 19-023 – Representation on Special School Provision

12. Forthcoming meetings/events

- a) Invitation to attend Community First AGM to be held on 9th October 2019 at The Town Hall, Devizes.

13. Future agenda items

Note: Members are reminded that the Town Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

*Further information on these items enclosed/attached