

# Mere Town Council

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**TOWN CLERK - MRS. L. C. WOOD**

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3<sup>rd</sup> October 2019

Dear Councillors,

Your attendance is requested for a meeting of the Town Council to be held on Monday, 7<sup>th</sup> October 2019 at 7.30 p.m. in The Andy Young Pavilion, Springfield Road, Mere, BA12 6EW

Yours sincerely,

Lindsey Wood,  
Town Clerk.

## AGENDA

### 1. Public Session

Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 15 minutes (3 minutes per speaker). *The Chairman will convene the Town Council meeting after the public session (please note that once the meeting has been convened members of the public are no longer permitted to speak unless invited to do so by the Chairman).*

Please Note: By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The meeting may also be recorded by the press or members of the public. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

### 2. To receive apologies for absence

### 3. To receive declarations of interest from members and to consider requests for new DPI dispensations.

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Mere Town Council Code of Conduct for Members and by the Localism Act 2011.*

### 4. Minutes – to approve Minutes of Town Council meeting held on Monday, 2<sup>nd</sup> September 2019.

### 5. Matters Arising

a) Electoral Review of Wiltshire: Warding Arrangements – Final recommendations made by the Boundary Commission

- b) Community Governance Review Request Form – to complete and sign council resolution form.
- c) Councillor to volunteer for co-option onto Mere Parochial Church Council
- d) Mere Path No. 78 - Definitive Map and Statement Modification Order 2019

## 6. Reports & Consultations

- \*a) Neighbourhood Policing Report (report attached)
- b) County Councillor's report

## 7. Planning

**a) Applications:** (All applications can be viewed on Wiltshire Council's website <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx> – and type in the relevant application number)

Application Ref: 19/09145/PNCOU  
 Application for: Prior Notifications on change of use  
 Proposal: Notification for Prior Approval under Class Q for a proposed change of use of an agricultural building to a single dwelling house (Use Class C3) and for associated operational development  
 At: Barn off Southbrook Road, Mere. BA12 6BR

Application Ref: 19/09051/FUL  
 Application for: Full Planning  
 Proposal: Proposed erection of a new steel framed agricultural barn  
 At: Downs View Farm, Shaftesbury Road Northeast to Limpers Hill, Limpers Hill, Mere. BA12 6BD

Application Ref: 19/08340/FUL  
 Application for: Full Planning  
 Proposal: Replacement timber garden room  
 At: Furzehill, Mill Lane, Mere. BA12 6DA

Application Ref: 19/08800/FUL  
 Application for: Full Planning  
 Proposal: First floor extension and alterations  
 At: Bourne Cottage, Mill Lane, Mere. BA12 6DA

Application Ref: 19/08902/TCA  
 Application for: Work to trees in a Conservation Area  
 Proposal: Fir tree – fell  
 At: Jeans Electrical, Salisbury Street, Mere. BA12 6HB

Application Ref: 19/08572/FUL  
 Application for: Full Planning  
 Proposal: Proposed new ground floor enclosed link to connect the previously approved 13 bedroom specialist care unit to Bramley House Residential Care Home  
 At: Bramley House, Castle Street, Mere. BA12 6JN

Application Ref: 19/08571/FUL  
 Application for: Full Planning  
 Proposal: Proposed development at Bramley House Residential Care Home to provide a new build detached 13 bedroom specialist care unit (with en-suite and ancillary facilities)

At: Bramley House, Castle Street, Mere. BA12 6JN

Application Ref: 19/08489/FUL

Application for: Full Planning

Proposal: Erect oak framed extension to form larger kitchen and office to the first floor.

At: Green Ridge, Barrow Street, Mere. BA12 6AB

Application Ref: 19/08193/FUL

Application for: Full Planning

Proposal: Add first floor to western part of existing single storey dwelling

At: Highfields, Castle Hill Lane, Mere. BA12 6JB

b) Report on Wiltshire Local Plan Review Consultation Event workshop held in Tisbury on Wednesday, 25<sup>th</sup> September – Cllr. Jordan

\* c) Proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage - Consultation (link to consultation documents provided)

## **8. Highways, Rivers, Footpaths, Traffic & Transport**

a) Dropped kerbs in Clements Lane

b) Unauthorised replacement of Street Lamp in The Square

c) The Wiltshire Council Mere 26 Diversion and Definitive Map and Statement Modification Order 2019 – Consultation on the diversion of footpath Mere26 at Charnage Farm (Consultation closes, Friday, 11<sup>th</sup> October)

## **9. Buildings, Open Spaces, Play Areas, Sports Grounds, Allotments & Cemeteries**

a) Memorial bench for rear of Castle Hill

b) Report on RoSPA Play Area Safety Inspections carried out in September

## **10. Finance, Policy & Resources**

\*a) Payments – to approve payments set out in payment schedules attached

b) Local Training Opportunity – Society of Local Council Clerks at Hallmark Hotel Bournemouth Carlton on Wednesday, 27<sup>th</sup> November. Cost £80 for SLCC members if booked before 30.10.19

c) Council Tax Setting Timetable 2020/2021 & Overall Summary

d) Completion of the Limited Assurance Review for the year ended 31 March 2019

- Notice of conclusion of audit
- External Auditor Report & Certificate

## **11. General Items & Consultations/Briefing Notes**

a) To approve signature of Confidentiality Agreement in preparation for negotiations between Mere Town Council and Wiltshire Council as part of the Service Devolution & Asset Transfer Programme

b) Blue Plaque – Wolfe Frank

c) Arrangements for Remembrance Parade

d) Arrangements for Xmas Decorations

e) Mobile catering business requests

### **\*Briefing Notes:**

- Briefing Note No. 19-025 – Changes to arrangements for dealing with Code of Conduct Complaints
- Briefing Note No. 19-026 – Wiltshire Housing Site Allocations Plan – Consultation on Further Main Modifications

## **12. Forthcoming meetings/events**

## **13. Future agenda items**

*Note: Members are reminded that the Town Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.*

\*Further information on these items enclosed/attached