

Mere Town Council

TOWN CLERK - MRS. L. C. WOOD

Minutes of a meeting of the Town Council held on Monday, 3rd September 2018 at 7.30 p.m. in The Andy Young Pavilion, Springfield Road, Mere, BA12 6EW

Present: Councillors John Jordan (Chairman), Mrs. K. Symonds (Vice-Chairman), A. Colman, P. Coward, R. Coward, C. Hazzard, Mrs. J. Hurd, G. Jeans, A. Mead, E. Mitchell, B. Norris, R. Sims & Mrs. L. Traves.
Also 10 members of public + 1 press

Due to GDPR it is now considered good practice not to identify members of the public by name within these Minutes.

Public Session

The Chairman will convene the Town Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

The applicant for planning application 18/07770/FUL spoke in support of her application, explaining that the basis of the design was to take advantage of the views. She said that the existing property had passed its sell-by-date and they had designed a contemporary building that would follow the slope of Castle Hill. In designing the building, they had been mindful of privacy for the neighbouring property and had twisted it on the plot. The new building has been kept to the side of the plot and is lower than the existing property and they had chosen zinc dark cladding so that it blended in with the trees. The closest neighbours liked the design. The applicant confirmed that three town councillors had been to visit the site and she hoped that the Town Council would be able to support this application as she was looking forward to living in Mere.

Cllr. Alan Mead suggested that the Town Council should inspect the wall around the Castle Street Car Park as the pointing of the stonework was not in good condition.

Cllr. Mrs. Traves pointed out that the hedge along Castle Hill Lane had still not been cut back and had now scratched her car. She said that she had reported this to the Town Council and the Clerk confirmed that this had been reported to Wiltshire Council on their reporting app and the response had been that it was not yet at intervention level.

Cllr. John Jordan said that he wanted to congratulate the Mere Gardening Club on the Mere Garden Festival which was held on Saturday. He said it was a splendid occasion.

Apologies for absence received from Cllr. Glen Ings & Cllr. R. Hill

182. To receive declarations of interest from members and to consider requests for new DPI dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Mere Town Council Code of Conduct for Members and by the Localism Act 2011.

- Cllr. Jeans declared a pecuniary interest in Minute No. 189a)
- Cllr. Jordan declared a pecuniary interest in Minute No. 189a)
- Cllr. Jeans declared a personal interest in Minute No. 184b)
- Mrs. Lindsey Wood, Town Clerk, declared a personal interest in Minute No. 189b) and explained that she had asked four companies to quote for the tree works. Her son, who is a tree surgeon, carries out occasional sub-contract work for two of those companies although she did not know if they would ask him to work on this contract, should it be awarded to them. (As an officer of the Town Council and not an elected member the town clerk is not required to declare an interest but wished to do so as a matter of good practice)

183. Minutes – **RESOLVED** to approve the Minutes of the Town Council meeting held on Monday, 2nd July 2018 on proposal made by Cllr. Mrs. Traves, seconded by Cllr. Hazzard and carried with a majority vote of

those present on 2.7.18

RESOLVED to approve the Minutes of the Town Council meeting held on Monday, 13th August 2018 on proposal made by Cllr. Colman, seconded by Cllr. Sims and carried with a unanimous vote of those present on 13.8.18

184. Matters Arising

a) Anniversary of Mere Clock Tower – report & update on event organisation – The Chairman reported that the event went off as planned with the benefit of attendance by the Lord Lieutenant of Wiltshire, Sarah Troughton, our local MP, Dr. Andrew Murrison, neighbouring council chairs and mayors as well as our own councillors and other invited guests. The Chairman said that he wanted to thank all the generous donors who made the event possible and who made it possible to hold the event at no cost to the ratepayers of Mere. He thanked the school, museum and library for their support and all the volunteers who made the event run smoothly. He also extended his personal thanks to the team of councillors that planned the event and said he looked forward to the bicentennial! Cllr. Hazzard said that the Chairman deserved a lot of credit for the success of this event as he was the driving force behind the working group/committee.

b) Leases for car parks & public toilets – report & update on renewal of leases – The Clerk reported that she had emailed Wiltshire Council to say that the Town Council was in agreement with preparing draft leases but did not want to consider surrendering any land from the lease for the doctors surgery at this time and would prefer to carry out a partial surrender if and when land is required at a later date. In view of the above, Wiltshire Council have responded saying that the easiest way of dealing with this is for a break clause to be incorporated in the lease of the car park at Salisbury Street, whereby upon the grant of a planning permission for the extension of the Doctors surgery fronting the car park, Wiltshire Council can determine the lease of the car park at Salisbury Street on 3 months' Notice, subject to a re grant of a lease of the remaining car park on the same terms and conditions (save as to the extent of the demise) as that previously granted, including the same lease expiry date. They say that this would provide a simple mechanism for dealing with any surrender of land from the car park, should the need arise in the next 7 years. The actual wording would need to be agreed between solicitors. They would like confirmation that this is acceptable upon which they will proceed with the necessary authorisation and instructions to their solicitors. Wiltshire Council have amended the boundaries of the Salisbury Street Car Park to include the wide areas of pavement either side of the car park entrance (with the concrete flower tubs) and these additional areas of land will be included in the new lease. Also the Clerk had received confirmation from the solicitor who acted on our behalf on the toilet & car park leases previously and she is happy to do so again and thinks that it is likely that much of it will be a re-run of work already done therefore the cost should be in the region of about £750 + VAT. (It was about £1300 back in 2012). **RESOLVED** to agree with the break clause arrangement on proposal made by the Chairman, seconded by Cllr. Mrs. Symonds and carried with a vote of 10 for. Cllr. Jeans, having declared a personal interest in this item, did not speak or vote on the matter.

c) Walnut Road Play Area – update on action taken regarding replacement equipment & repairs – The Clerk reported that she had held a meeting with Mark from the Walnut Tree and he is now reassured that we do have intentions for the play area and he has suggested that, instead of spending money on new equipment now, we are better off coming up with a new scheme for next summer. With that in mind, the Clerk confirmed that she had received clarification from Wiltshire Council that some of the Section 106 money from the development at Woodlands Road could be used towards the refurbishment of this play area. The Clerk said that she would be raising this funding at the next Town Council meeting so didn't want to go into too much detail about that now but wanted to reassure the council that she was working on getting some new play area schemes in place for consideration and that Mr. Cassidy had been reassured and would be kept in the loop.

Also: Why did Mere Town Council make the decision not to sell or lease the Walnut Road Play Area to the Public House with a covenant requiring it be kept open for public use? – Mr. Ted Henson

With regard to the question raised by Mr Henson the town Council really was unanimous that we did not want to release the play area. Cllr. P Coward said that he could remember that when the play area was

given to us by the developers we asked if we could sell it but we were told that we were not allowed to. Cllr Colman said that he understood it was provided as a section 106 legal agreement by the developers and this would preclude the town Council from selling the play area he also pointed out that the developers of the old Brush Factory site at Woodlands Road were not required to install a play area within the site due to the close proximity of the play area in Walnut Road.

d) Centenary of the end of the First World War (Battle's Over – a Nation's Tribute) – update on progress for event commemorations and further requirements: The Clerk reported that permission for the brazier/beacon on Castle Hill had been obtained from the Duchy of Cornwall and from Historic England (Scheduled Monument Consent). The Town Council's insurers had been notified and confirmed that the event is covered under the existing policy. Risk Assessment had been prepared. An application for temporary road closure had been made to the Traffic Orders Team and Risk Assessment prepared for this. Letters had been sent out to all properties/businesses affected by the closure. The Clerk reported on the other actions to be taken. The Chairman reported that the oak tree had been replaced free of charge and the newly planted replacement looked healthy although the Council did purchase some special stakes at a cost of £17. The planned commemoration display (the display being one large solder and 49 of the guns and helmet silhouettes) is under construction with the aim of representing all of the Mere soldiers mentioned in 'The Proudest Uniform' both in their dwelling location a month before Remembrance Day and then in Jubilee Gardens and Castle Hill the week before. The Chairman said he wanted to take this opportunity to thank the suppliers who were providing the materials at cost price and to the constructors who are volunteering their time. The clocktower area will have a suitable and sober display as discussed but there was much work to do in the coming weeks and it may be beneficial to have a further working group meeting to organise this. Cllr. Sims confirmed that the Town Council would be ordering 230 poppies which have all been bought by local businesses and donations from members of the public. Cllr. Mrs. Hurd said that it was her understanding that the church service would be based on 'The Proudest Uniform' and that all of the people named in the book would be mentioned.

185. Reports & Consultations

a) Neighbourhood Policing Report – Cllr. Sims reported that he had attended a firearms course at Devizes and can now take firearms in at the police station.

b) County Councillor's report – Cllr. Jeans reported on the Community Area Transport Group's (CATG) scheme for substantive grants for highway works and said that funding is available for two substantive grants for the whole of Wiltshire Council. Bidding for the grant is made via the CATG and Area Boards and he was not aware that the South West Wilts area board has a bid in at the present time although we have had two substantive grants awarded for projects in our patch in recent years: one at Zeals and one at Ludwell. He attended meetings at Trowbridge and Salisbury today & at the licensing panel meeting he learned that the gambling policy has been slightly amended and that there are 269 known licensed animal establishments in Wiltshire and new regulations will have an impact on them. Wiltshire Council will be holding a seminar on this in the near future and he suggested that a Town Council representative should attend. There is also a new law (Lucy's law) which will affect anyone who breeds puppies.

186. Planning

a) Applications: (All applications can be viewed on Wiltshire Council's website

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx> – and type in the relevant application number)

Application Ref: 18/07820/TCA
Application for: Work to Trees in a Cons. Area
Proposal: T1 – Sycamore – Coppice to 0.5m above ground level, T2 – Whitebeam – Prune out dead & broken branches over 30mm, T3 – Whitebeam – fell & grind stump, G1 – Ash X 12 – fell
At: Castle Hill (East), Mere.

Application Ref: 18/07823/TCA
Application for: Work to Trees in a Cons. Area
Proposal: T1 – Ornamental Cherry – Fell

At: T2 – Wild Cherry – Fell
Castle Street Car Park, Mere.

Application Ref: 18/07829/TCA
Application for: Work to Trees in a Cons. Area
Proposal: T1 – Silver Birch – Fell, T2 – Silver Birch – Fell, T3 – Hawthorn – Fell
At: Castle Hill Approach, Mere.

Application Ref: 18/07830/TPO
Application for: Work to TPO Trees
Proposal: T1- Beech – reduce height/length by 2.5m, T2 – Beech – Selectively reduce the lateral spread of the tree on North, South & West by 2 to 3 metres, reduce height by 1.5 – 2m
At: Mere Recreation Ground, Queens Road, Mere, BA12 6EP

Application Ref: 18/07836/TCA
Application for: Work to Trees in a Cons. Area
Proposal: Various works as per schedule to 10 beech trees, 1 sycamore & 4 ash trees + 2 X groups of sycamore & ash trees
At: Long Hill (West), Mere.

The Chairman explained that the above five applications had been submitted by the Town Council and have been based on the findings of our commissioned tree survey & report. RESOLVED to support the applications on proposal made by Cllr. R. Coward, seconded by Cllr. Mrs. Hurd & carried with a unanimous vote.

Application Ref: 18/07770/FUL
Application for: Full Planning
Proposal: Replacement dwelling
At: Rick Stones, Castle Hill Lane, Mere. BA12 6JB

The Chairman said that, as a nearby resident, he was familiar with the site and he felt that when the trees surrounding the plot are in leaf it will be almost impossible to tell that the proposed building is there. Cllr. Mrs. Traves said that she decided not to visit the site because she is a resident of Castle Hill Lane but she pointed out that she welcomed the application. She said that the built character of Castle Hill Lane is very mixed with barn conversions, Edwardian villas, and houses built in the 60s and 70s as well as one other contemporary house. Cllr. Jeans explained that as a Wiltshire Councillor who also sits on the planning committee he would not be voting on this application but he was happy that the applicants had applied for one dwelling as he would not want to see more volume of traffic in Castle Hill Lane. Cllr. P. Coward said that, as a resident of a very modern house, he was in favour of the design. Cllr. Norris said that he did not like the contemporary design and was therefore unable to support it. RESOLVED to recommend approval of the above application on proposal made by Cllr. Colman, seconded by Cllr. P. Coward and carried with a vote of 10 in favour, 2 against and 1 abstention. (In order not to compromise his position as Wiltshire councillor, Cllr Jeans abstained from discussion or voting)

Application Ref: 18/07700/FUL
Application for: Full Planning
Proposal: Erect new timber framed garage against the existing dwelling
At: Peacehaven, Pettridge Lane, Mere. BA12 6DG

The Chairman said that he had viewed the site – he didn't think that you could get a car in to the proposed garage with the wall as it is now but he thought that when the gates were put in, they may take some of the wall down. RESOLVED to recommend approval of the above application on proposal made by Cllr. Symonds, seconded by Cllr. Colman and carried with a vote of 10 for and 3 abstentions. (In order not to compromise his position as Wiltshire councillor, Cllr Jeans abstained from discussion or voting)

Application Ref: 18/08210/TCA
Application for: Work to trees in a Cons. Area
Proposal: Maple tree – fell
At: Rose Cottage, Water Street, Mere. BA12 6DY

The Clerk informed members that this application had shown up on the weekly list of applications received this morning and that although the formal consultation had not yet been received, the consultation deadline would end prior to the next meeting. RESOLVED to submit a ‘no comment’ response.

b) Notification of Submission of Wiltshire Housing Site Allocations Plan – The Chairman said that this was a notification of submission to the government and he had tried to digest the paperwork could not identify any insurmountable issues. He noted, however, that the papers did contain matters that would be of interest to the neighbourhood planning group to consider i.e. it is noted that there is a need to address the shortage of affordable housing. One of our concerns was whether or not the papers submitted to the government included the notion of Mere being within the Trowbridge Housing Market Area but the Chairman said that he could find no evidence of this and indeed the documents he had read suggested that Mere was still within the Salisbury Housing Market Area. Cllr. Jeans said that he had sent an email to Georgina Clampitt-Dix asking for confirmation of this but he had yet to receive a reply. The Clerk asked Cllr. Jeans if he could chase this up as she felt that the Town Council needed to know Wiltshire Council's position on this.

c) Ref: Planning Application 16/12217/OUT – Update on Public Inquiry for Appeal by Richborough Estates for Outline Planning to develop land at Castle Street, Mere - The Chairman confirmed that there was still no news on the results of the public inquiry.

d) Neighbourhood Planning:

- Is the Town Council happy for the Neighbourhood Planning Group to allocate sites for housing or mixed development?
- Is the Town Council happy for the Neighbourhood Planning Group to assess sites for housing within the neighbourhood area?
- Does the Town Council want the Neighbourhood Planning Group to include “design codes” in the Neighbourhood Development Plan?

Cllr. Norris explained that the Neighbourhood Planning Group is awaiting the governments new regulations on Neighbourhood Plans to be issued (this was supposed to be August/September) before the Plan can be progressed much more and one of the first tasks we need to do then is to apply for grant funding. He explained that he and the Clerk had been onto the neighbourhood planning website to look at the questions involved in the grant application and the above ones were some that needed answering. He said that the neighbourhood plan group had decided that they wanted the Plan to go up to 2036 and explained that there is an additional support grant of £8000 available if the group decide to go down the route of allocating sites for housing but that the group had not been given this mandate by the Town Council. Cllr. Norris said that he had not yet put these questions to the Neighbourhood Plan Group and would be happy to defer this discussion if the Council wanted the groups input first. Cllr. P. Coward said he was happy for the Neighbourhood Plan Group to answer yes to the questions above. Cllr. Hazzard said that although he does not want to be too involved in the Neighbourhood Plan, his understanding was that the Neighbourhood Planning Group could only make recommendations and that the final say would be the Town Council's. Cllr. Norris confirmed that the Neighbourhood Planning Group is a steering committee and that the Town Council has full control of the Neighbourhood Planning Group. However, the Clerk reminded members that the Neighbourhood Plan has to go to referendum and it is the public that will have the final say.

RESOLVED that the Town Council is happy for the Neighbourhood Plan Group to answer yes to all three questions above (subject to the word recommend being inserted within the questions) when submitting the grant application form, on proposal made by Cllr. P. Coward, seconded by Cllr. Mitchell and carried with a unanimous vote of approval.

187. Highways, Rivers, Footpaths, Traffic & Transport

a) Highway & footpath issues for Parish Steward, Wiltshire online reporting & street lighting faults

- Cllr. Sims reported that there were large potholes in Castle Street
- Cllr. Jeans said he would provide the Clerk with the locations of the faulty street lights.

The Clerk reported that in the last year the office had made 24 MyWiltshire Report issues and of these only 9 or 10 had been resolved.

b) Barrow Street – results of Metro Count and to discuss any further action to be taken – The Clerk informed members that Wiltshire Council's Principal Transport Engineer had confirmed: 'the metrocount survey had been carried out between 10th July & 23rd July 2018, the number of vehicles using the road was 1018 which is approximately an average of 79 a day. The speed at which 85% of the traffic was travelling at or below was 37.1 mph and the mean average was 30.3 mph. The road is subject to national speed limit and these results suggest that the topography of the road is controlling the speed that drivers choose to travel at.' The Chairman reported that the spot to identify the Metrocount count was done very accurately by us but it would appear that Wiltshire Council took it upon themselves to site the metrocount in Charnage rather than Barrow Street. Cllr. Jeans said that the Town Council could ask Wiltshire Council to carry out a second Metrocount in the correct location or alternatively he could arrange for the Community Speed Indicator Device to be installed in Barrow Street. Cllr. Mitchell said that the problem was raised by a resident of Barrow Street because problems occur when traffic is diverted or comes off the A303 and the drivers who are unfamiliar with the narrow lanes are still driving too fast for the topography. He reminded members that residents of the area had asked for 'slow' signs. Cllr. Jeans said that he would agree but asked the Town Council to look at the practical side - he could ask the Community Area Transport Group to paint 'SLOW' on the road & they would paint it four or five times so many metres apart either using cheap paint which would need re-applying in a couple of years or the proper thermoplastic paint which has more longevity. However, given the Metrocount results it is unlikely that the CATG would recommend the more expensive option and for the time being he felt that by installing the Community SID in Barrow Street it would show the community that we share their concerns. All members agreed that Cllr. Jeans should install the community SID in a suitable location in Barrow Street as soon as possible.

c) A303 Zeals to Mere eastbound resurfacing – notice of works from Highways England – the Clerk informed members that she had received notification from Highways England that they will be carrying out resurfacing works on the A303 between West Knoyle & Bourton and that work would take place between 3rd – 18th September overnight Monday – Friday nights only. Diversion routes were in place and would be signposted.

d) Temporary road Closure: Homefield – The Clerk informed members that she had received notification from Wiltshire Council that they had made an order to temporarily close all traffic at Homefield (Part), from its junction with Long Hill for a distance of approximately 50m in an easterly direction to carry out carriageway resurfacing. No alternative route is available but access will be maintained for residents and businesses where possible.

188. Buildings, Open Spaces, Play Areas, Sports Grounds, Allotments & Cemeteries

a) To review our position on Higher Level Stewardship scheme for Castle Hill & Long Hill – the Clerk reported to members: 'As you know, the Town Council (then Parish Council) entered into a Higher Level Stewardship Environmental Scheme with Natural England for Long Hill & Castle Hill. The scheme involved a lot of research and reports and recommendations for the environmental management of the land in order to try and restore some of the chalk grassland which is extremely valuable to wildlife and proportionately rare in this country. As part of these recommendations a programme of tree felling & scrub clearance took place and is continuing (we shall be starting work on some tree thinning on the southern side of Long Hill this winter). The Town Council receives an annual grant of over £1000 and with the help of some Capital Work Grants, we were able to fence off Long Hill & Castle Hill and install water troughs to enable some animal grazing. Ideally, this would have been cattle grazing with heavy cattle but we could not find any heavy cattle owners that would be prepared to put 15 – 20 heavy cattle on Long Hill & Castle Hill. We did, however, find a local goat owner who was very happy to put his goats on the hills. Ideally, the goats are on Long Hill for the summer period (from April/May to September/October,

depending on the amount of grass available). They then get moved on to Castle Hill for the winter months October/November to March/April. From time to time it is necessary to depart from this routine – for example, when a fence becomes broken or there is an event to be held on one or other of the hills. This summer, we did have to move the goats on to Castle Hill because a tree fell down on Long Hill & broke the fence and so the goats had to be moved whilst the fence was being repaired/reinstated. We have a grazing licence agreement in place with the owner of the goats. The benefits of having the goats on the hills in terms of environmental management are very high – they keep the grass down, the scrub down & stop the regrowth from occurring. Unfortunately, there are some disadvantages to those who want to leave their dogs off the lead or simply don't like the hill being fenced off but on the whole, the scheme is working well and the feedback has been positive. The goat owner too, has been tremendously helpful and on the odd occasion that the goats have been a bit too inquisitive or foraged amongst people's picnic food and caused some upset, he has been only too keen to come out and re-instil some affection for his animals.' Cllr. R. Coward said he thought that the goats were doing a brilliant job and pointed out that this year, the display of primroses had been absolutely fantastic. Members were in general agreement that they were happy with the current situation but agreed to think about how the sites would be managed in the future as the current HLS agreement ceases in 2021.

189. Finance, Policy & Resources

a) Payments – RESOLVED to approve payments set out in payment schedules attached on proposal made by Cllr. Hazzard, seconded by Cllr. R. Coward and carried with a unanimous vote. (Cllr. Jeans and Jordan having declared a pecuniary interest in the above item left the room as this item was discussed and took no part in discussion or voting)

b) To consider quotations for Tree works as recommended in Tree Condition Survey – The Clerk reported: Following on from the tree condition survey report which we commissioned last year and received in October/November 2017, I have now had an opportunity to digest the report and list all the work within the report that was assessed as being Low, Medium & High priority and also Urgent. I have also submitted applications for tree works on all the trees that have been identified as being within a Conservation Area or subject to a Tree Preservation Order (TPO). I have also submitted copies of those applications to land owners where the land owner is not the Town Council (i.e. Duchy of Cornwall & Wiltshire Council). I have been through the list with our grounds staff and identified the work that can be carried out in house; i.e. small trees (one of our grounds staff has a chainsaw licence but our insurance will not allow him to carry out work from height). All the other work has therefore been listed in a specification for tender and tender documents were sent out to four local tree surgery companies: One of the companies had contacted me to say that they were too busy to quote, another had not submitted a quotation but two companies had – one of which was sent to me electronically and the other of which has been delivered by hand but remains unopened. The Chairman opened the quotation sent by post & the Clerk read out the quotation received via email: Quote A being £4585 and Quote B being £6160

RESOLVED to accept quote A and appoint the contractors to carry out the work as soon as confirmation from Wiltshire Council is received on the Tree Works applications (above). Proposal made by Cllr. Norris, seconded by Cllr. P. Coward and carried with a unanimous vote.

c) To approve budget/expenditure summary report at 30.6.18 – Members noted the information in the quarterly budget/expenditure report for the period ending 30.6.18 which had been distributed with their agenda papers.

11. General Items & Consultations/Briefing Notes

a) *Consultation Document: Electoral Review of Wiltshire Council – Councillor Briefing Note No. 366 - Update & Consultation on New Division Boundaries + letter from The Local Government Boundary Commission for England – The Clerk informed members that Wiltshire Council had made a submission for the preliminary phase of the review, arguing that the most appropriate council size would be 99 members (an increase of 1 from the current position). Wiltshire Council has now heard that the Local Government Boundary Commission is minded to approve a council size of 98 councillors from May 2021 (the current number of councillors). This would mean an average elector to councillor ratio of 4291 per councillor,

using projected figures for 2024 as required by the review. The next phase of the review is for the Commission to seek representations on new electoral division boundaries, based on the total number of councillors being proposed. The Chairman said that he had done some reading up on the papers and felt it could mean that the SWW Area Board could re-divide to form four divisions instead of five. He explained that the consultation with the Government Boundary Commission runs until 5th November but that Wiltshire Council would like to know our views by the end of September. Cllr. Jeans said that he had attended meetings about this and each Area Board would be discussing this at future meetings. He felt that the biggest changes would take place around the Salisbury Plain area but explained that his current electorate was 3473 and if his current electoral boundary was kept, the predicted electors would be 3875 for the year 2024. He said that he would argue that this figure is within a 10% leeway of the desired electorate size and that if any justification is needed to support the argument, he pointed out that the ward contains 5 parishes and covers a wide rural area. Cllr. Jeans said that it will not encourage new members or enhance democracy if the amount of work expected of County Councillors keeps on increasing. The Chairman & Cllr. Jeans agreed to get together and do some more work on this.

b) Councillors Briefing Notes:

- Councillors Briefing Note No. 360 – New recycling collection services from 30 July 2018
- Councillors Briefing Note No. 365 – Green Paper: A New Deal: for Social Housing, Rough Sleeping strategy and Consultation on use of Right to Buy Receipts
- Councillors Briefing Note No. 367 – The Revised National Planning Policy Framework (NPPF) – Published July 24th 2018

Members noted the availability of the information above. Cllr. Jeans said that he would work with Cllr. Jordan on the revised NPPF.

12. Forthcoming meetings/events

- South West Wiltshire Community Safety Group, Wednesday, 5th September 2018, 6 – 7.30 pm, The Nadder Centre, Tisbury SP3 6HJ – The Chairman said that he would try and attend this meeting.
- SWW Area Board, Wednesday, 19th September at 6.30 p.m. at Nadder Centre, Weaveland Road, Tisbury SP3 6HJ – The Chairman said that he would try and attend this meeting.
- Community Land Trust Meeting, Wednesday, 12th September 2018, 7 – 8.30 pm, The Nadder Centre, Tisbury, SP3 6HJ – the Chairman said that he would try and attend this meeting.
- Cllr. Jeans said that he had attended the Youth Centre AGM and that they had carried out an enormous amount of work within the community as part of the Leisure Credit Scheme and have won an award. It was agreed that the Town Council should write a congratulatory letter to Jaki Farrell and members of the Youth Development Centre, thanking them for all the work they have done within the community.

13. Future agenda items - None

Note: Members are reminded that the Town Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Meeting closed at 9.25 pm